



australianhand
therapyassociation^{inc.}

**Minutes of the Australian Hand Therapy Association Inc.
Annual General Meeting Saturday 23 September 2017
Held in Conjunction with the National Conference 2017
Glenelg, SA**

PRESENT

1	Adrian Jollow	34	Jacki Shannon	67	Lindy McDonald
2	Amanda MacKillop	35	Jade Wong	68	Louise Brown
3	Amy Geach	36	Jamie Exton	69	Luke McCarron
4	Anita Clerke	37	Janet Dindler	70	Mahender Samtani
5	Anna Scott	38	Jennie Graetz	71	Margaret Schibli
6	Anne Wajon	39	Jennifer Kaess	72	Megan Fitzgerald
7	Annemarie Marshall	40	Jennifer Mathias	73	Melanie McCulloch
8	Annie Clapham	41	Jenny Ball	74	Michael Ward
9	Annie Leung	42	Joanna Marsh	75	Naomi White
10	Barbara Hall	43	John Breckenridge	76	Ngaire Turnbull
11	Belinda Hession	44	Jordan Lefmann	77	Nicola Cook
12	Bernadette Kelly	45	Josephine Gibbs-Dwyer	78	Nicole Bosci
13	Beth Taylor	46	Joy Hanna	79	Nicole Gintings
14	Birgit Svens	47	Julia Wild	80	Olga Alkin
15	Carla Bingham	48	Karen Fitt	81	Olga Alkin
16	Catherine Jordan	49	Karen Ritchie	82	Renee Lim
17	Catherine Pearson	50	Kate Thorn	83	rosemary Prosser
18	Catherine Reid	51	Kathryn Phillips	84	Sally Colwell
19	Cathy Fell	52	Kathy Minchin	85	Sandra Hookins
20	Cathy Merry	53	Katie Whittle	86	Sara Brito
21	Cathy Thomas	54	Katrina Horne	87	Shawn McDowell
22	Charlotte Nash	55	Kaveeta Deut	88	Sheree Colquhoun
23	Christina Harwood	56	Kelly Briody	89	Simon Garbellini
24	Colette Zemljic	57	Kerry Stingel	90	Stacey Fritsch
25	Crystal Goodwin	58	Kylie Bebel	91	Suna Van Staden
26	Damien Silvester	59	Kylie Flynn	92	Suzanne Caragianis
27	David Parsons	60	Lara Griffiths	93	Teresa Squires
28	Elizabeth Ward	61	Laura Shorney	94	Therese Guild
29	Felicity Thornley	62	Lauren Young	95	Trish Holmes
30	Fiona Williams	63	Leanne Graham	96	Vanessa Kirkham
31	Hamish Anderson	64	Leith Nicholson	97	Vanessa grant
32	Hayley Mcleary	65	Libby Clewett	98	Wilma Walsh
33	Heather Taylor	66	Linda Fredheim	99	Wing Wah Vera Tse

1. OPENING FORMALITIES

Karen Fitt, President of the AHTA welcomed Life Members, Members and Associates and declared the meeting open at **08:10 AM**. A quorum was declared. There were **83** Full Members present and **5** Proxies totalling **88** eligible votes.

Motion 1: That the notice convening the 2017 Annual General Meeting for the Australian Hand Therapy Association Inc. be confirmed

Proposed: **Janet Dindler**

Seconded: **Suzanne Caragianis**

Motion: **Carried**

2. APOLOGIES & TABLING OF PROXIES

Apologies were noted and proxies were tabled and recorded:

Member

Rebecca Crowley
 Helen Scott
 Diana Francis
 Janelle Kilcullen
 Tracey Clark

Appointed Person

Nicola Cook
 Sara Brito
 Megan Fitzgerald
 Karen Fitt
 Elizabeth Ward

3. CONFIRMATION OF MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Motion 2: That the minutes of the 2016 Annual General Meeting of the Australian Hand Therapy Association Inc. be accepted as a true and accurate record of that meeting.

Proposed: **Megan Fitzgerald** Seconded: **Jennifer Kaess** Motion: **Carried**

4. BUSINESS ARISING FROM THE MINUTES

No business arising from the previous minutes

5. CORRESPONDENCE

No correspondence to be tabled. All correspondence is handled on an ongoing basis at Management Committee meetings and responded to accordingly.

6. PRESIDENT'S REPORT

AHTA President Karen Fitt read her report to the meeting, a copy of which is contained in the AHTA 2017 Annual Report, previously distributed to all members.

Motion 3: That the President's report is accepted.

Proposed: **Kathy Minchin** Seconded: **Elizabeth Ward** Motion: **Carried**

7. TREASURER'S REPORT

David Parsons read his report to the meeting, a copy of which is contained in the AHTA 2017 Annual Report, previously distributed to all members.

Motion 4: That the Treasurer's report is accepted.

Proposed: **Catherine Reid** Seconded: **Karen Fitt** Motion: **Carried**

8. AUDITORS REPORT PRESENTED AND TABLED

Motion 5: That the Auditor's report is accepted.

Proposed: **David Parsons** Seconded: **Suzanne Caragianis** Motion: **Carried**

9. SPECIAL REPORTS

All reports have been previously distributed as part of the AHTA Annual Report.

9.1 Membership

Welcome all Members and Associates admitted in the last financial year ending 30 June 2017

New Members

Johanna Baumann NSW
 Terra Bredy QLD

Joanne Hetherington QLD
 Jessica Porter QLD

Rachel Tattersall WA
 Jackie Oldham QLD

Associate Members Upgrading to Member

Susie Ellis VIC
 Meg Schibli VIC
 Jason Fairclough NSW
 Jessica Mirabile WA
 Lauren Young VIC
 Achini Soysa NSW
 Hayley Coleman NSW

Melissa Wallace NSW
 Rosie Gospel SA
 Dave Mutton SA
 Jacqueline Chevis NSW
 Supriya Karnik QLD
 Caitlin Rawstron NSW
 Anna Begbie QLD

Gladys Tay VIC
 Elizabeth Lomax SA
 Christopher Burton QLD
 Michelle Ericsson WA
 Victoria Allbrook WA
 Bernadette Kelly VIC
 Nicole Gintings NSW

Marisa Traino NSW
Vanessa Cheung VIC
Jo-Anne Sobb QLD
Mahender Samtani QLD
Vicki Strelan QLD
Jennifer Woodward TAS
Korina Horne QLD

Elaine Leahy NSW
Natalia Alfaro NSW
Amanda Robertson VIC
Susan Williams QLD
Jamie Harradine ACT
Taya Klisowski WA
Stacey Jackson QLD

Sally Bewley QLD
Daniel Vukovic NSW
Sarah Walsh NSW
Sheree Colquhoun NSW
Emmeline Fooks VIC
Leanne Graham VIC
Jennifer Hughes QLD

Associate Members

Jennifer O'Neill NT
Dane Johnson ACT
Jodie Ottley QLD
Emma Lewis QLD
Umesh Baskaran VIC
Jonathon Clerke QLD
Martin Giles NSW
Andi Tao SA
Sally Faulder ACT
Yvette Ladner QLD
Kim Hurley ACT
Angela Darlow QLD
Ioanna Coutsouvelis VIC
Jessica Salmon NSW
Tess Pembroke QLD
Lucia Botta-Stanwell QLD
Lori Abbott NSW
Corrina Prebble QLD
Anthony Assaad VIC
Sarah Gurske QLD
Kaitlin Turner QLD
Anthony Moriarty QLD
Olivia Davison WA
Melissa Whitten VIC
Marianne Hodder QLD
Nicarlia Finch NSW
Ashlee Spargo VIC
Winnie Ng WA
Niki Haig NSW
Rosemarie Koh VIC
Sanjiv Parmar NSW
Liana Totorica QLD
Deirdre Hill QLD

Jasmyn Stein WA
Judith Irvin VIC
Alice Pratt VIC
Chen Li NSW
Suzi Daniel NSW
Jane Webb QLD
Stephanie Tawse VIC
Amy Sturgeon WA
Anna Thompson VIC
Tamara Carter NSW
Ricky Botes WA
Angela Chew WA
Angela Campbell NSW
Joshua Cummins Miazek ACT
Matthew Grundy QLD
Deborah O'Brien VIC
Vivienne Reicher NSW
Mikayla Pope QLD
Nadine Keast QLD
Michelle Faint QLD
Renee Rose QLD
Rina Eto WA
Kirsty Herbert VIC
Susan Tran NSW
Simone Nothdurft VIC
Anna Matthew QLD
Terry Johnson QLD
Wendy Maher QLD
Anne Dillon VIC
Mark Polley QLD
Grace Delaney VIC
Jamie Exton NSW
Wai Sze (Zoe) Ko VIC

Anna McGlynn NSW
Nicole Perera WA
Clare Beintema WA
Kimberly Williams QLD
Melissa Clifford VIC
Georgia Gillett SA
Regina Rousson NSW
Georgia Cooper VIC
Rachel McKay Cameron WA
Ashild Krige QLD
Simone Paget WA
Victoria Deacon NSW
Nikki Hiscock NSW
Pei Yuan Lum WA
Ashleigh Robbins VIC
Amelia Clarke VIC
Mitchell Lawson QLD
Hannah Meecham QLD
Hannah Kurnadi QLD
Rachel McGough WA
Kathryn McDougall VIC
Kassandra Jarvis WA
Hayley Calata VIC
Melinda Overland VIC
Carly Williams WA
Nichola Quinn VIC
Katelyn Morrissey VIC
Fiona Beverley NSW
Hayley McLellan NSW
Angela Campbell NSW
Rashmee Gasperson NSW
Abbey Philpott NSW
Ross Bruce VIC

Affiliate Members

Karina Veivers QLD
Ben Thompson WA
Thomas Robinson SA
Kirsty Goodwin WA

Brad Luxton SA
Ashley Skinner WA
Cathy Jordan VIC
Jillian Briggs WA

Alison Derbyshire NZ
Jye Savage QLD

- 9.2 Advocacy
- 9.3 Communications
- 9.4 Education
- 9.5 Governance
- 9.6 Library & Resources
- 9.7 Marketing
- 9.8 Membership
- 9.9 Research & Scholarship
- 9.10 Divisional Reports of State Activity

AUSTRALIAN CAPITAL TERRITORY	SOUTH AUSTRALIA
NEW SOUTH WALES	TASMANIA
NORTHERN TERRITORY	VICTORIA
QUEENSLAND	WESTERN AUSTRALIA

Motion 6: That the Special Reports be accepted.

Proposed: **Janet Dindler** Secoded: **David Parsons** Motion: **Carried**

10. ELECTION OF OFFICE BEARERS

The following nominations for AHTA Management Committee 2017-2019 have been received

Office	Nominee
President Elect	Lara Griffiths – elected unopposed
Education	Carla Bingham – elected unopposed
State & Territories Officer	Elizabeth Giuffre – elected unopposed

Elections for the above positions to be held following normal voting conventions

11. PUBLIC LIABILITY INSURANCE STATEMENT

The AHTA has a Public Liability Insurance Policy of \$20,000,000. The breakdown is as follows:

Professional Liability	\$20,000.00 any one claim and \$60,000.00 in the aggregate
Management Liability	\$20,000.00 any one claim and \$40,000.00 in the aggregate
Association Liability	\$20,000.00 any one claim and \$40,000.00 in the aggregate
Employment Practices	\$20,000.00 any one claim and \$40,000.00 in the aggregate
Employee Fraud or Dishonesty	\$100,000.00 in any one claim
Public/Products Liability -	\$10,000,000 any one occurrence
Voluntary Workers Personal -	\$100,000 Death and Capital Benefits
Accident Insurance	(Further benefits per schedule)

12. APPOINTMENT OF AN AUDITOR

Motion 7: That Norman Joseph Hoare of Morris & Batzloff Chartered Accountants, of 96 Lytton Road, East Brisbane, Queensland 4169, be appointed auditor to the Australian Hand Therapy Association Inc. for the period up to the next Annual General Meeting. *(Ordinary Resolution)*

Proposed: **David Parsons** Secoded: **Josephine Gibbs-Dwyer** Motion: **Carried**

13. MOTIONS ON NOTICE

Motion 8: That the AHTA adopts a complete set of Own Rules.

Proposed: **Olga Alkin** Secoded: **Karen Fitt** Motion: **Carried**

To become effective, this will require members passing the special resolution below

Reasoning: Due to the implementation of the Accredited Hand Therapist Credential in January of 2018, we have noted a significant amount of changes that are required to our current Own Rules and therefore a Special resolution to adopt a complete set of Own Rules is now necessary.

Special Resolution to adopt a new set of Own Rules:

Motion 9: That the special resolution to adopt a complete new set of Own Rules be passed. (copy of which has been circulated prior to the AGM to all Members)

Proposed: **Olga Alkin**

Seconded: **Karen Fitt**

Motion: **Carried**

14. GENERAL BUSINESS

14.1 2017 Membership Fees

The GST-inclusive Annual Fees with immediate effect following this AGM shall be:

Member	\$400.00
Associate	\$400.00
Six Monthly Fee	\$210.00
Affiliate	\$90.00
Newsletter Subscriber	\$47.00
Interest Group Fee per Meeting – Non-Member	\$40.00

14.2 Conference 2019 Queensland

Motion 10: That the 2019 AHTA Conference be held in Queensland during the last six months of the end of financial year.

Proposed: **Carla Bingham**

Seconded: **Joy Hanna**

Motion: **Carried**

14.3 Strategic Plan Update

The management committee attended a Face to Face Strategic Planning Review meeting in May 2017. The management committee has implemented a new Annual Strategic Plan.

15. Other Business

Nil Received

President Presentation:

Karen Fitt: On behalf of the AHTA I would like to formally thank Helen Burfield for her three years of dedicated service as President Elect, President and now Immediate Past President. Helen has managed her role in a fair, even handed manner and has been a great help to me this year.

CLOSE OF MEETING

Meeting was closed at **08.35** am.